

Candidate Application Pack

Education Facilitator

MP
ORCHESTRA

Dear Candidate,

Thank you for expressing an interest in applying to the role of **Education Facilitator**.

We know how much time and effort can go into applying for a role, so have created this pack to give you as much relevant information as we can to help you as you prepare your application.

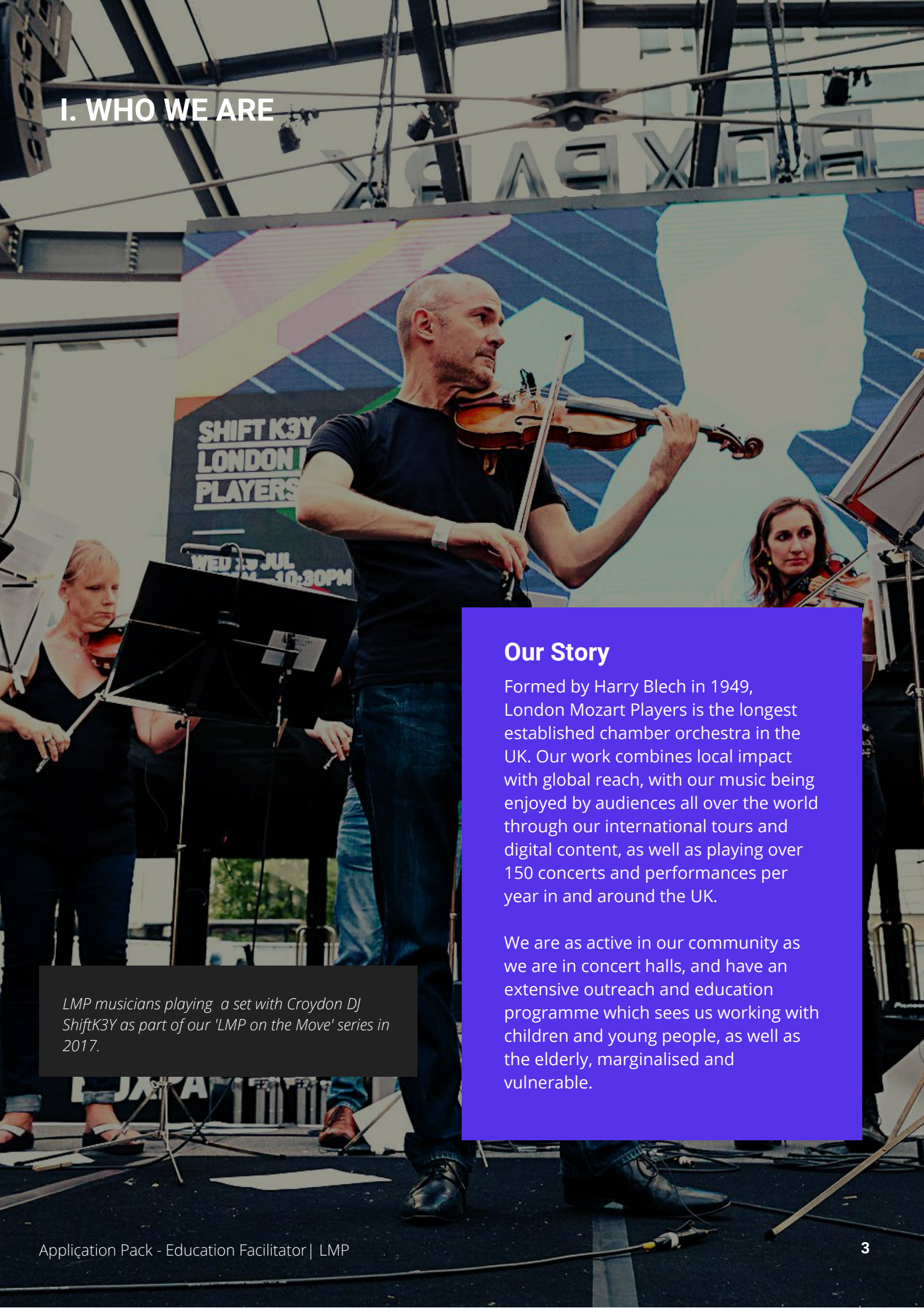
If you have any questions ahead of completing your application, please feel free to get in touch with Artistic Projects Manager Sophie Haynes via email to **sophie@lmp.org**.

We look forward to receiving your application.

London Mozart Players

Role	Education Facilitator
Contract Type	Freelance
Salary	<ul style="list-style-type: none">• £125 for half a day (up to 3 hours) + £25 Preparation Time• £250 for a whole day (up to 5 hours) + £50 Preparation Time Rates are inclusive of travel within the M25
Application Closing Date	Open ended

I. WHO WE ARE



LMP musicians playing a set with Croydon DJ ShiftK3Y as part of our 'LMP on the Move' series in 2017.

Our Story

Formed by Harry Blech in 1949, London Mozart Players is the longest established chamber orchestra in the UK. Our work combines local impact with global reach, with our music being enjoyed by audiences all over the world through our international tours and digital content, as well as playing over 150 concerts and performances per year in and around the UK.

We are as active in our community as we are in concert halls, and have an extensive outreach and education programme which sees us working with children and young people, as well as the elderly, marginalised and vulnerable.



Whilst we're proud of our long-standing history, we don't believe that longevity alone should be the measure of what makes a successful orchestra. As we look to the future, we're giving much more attention not only *what* we do, but the *way* we do it.

OUR PROGRAMMING

When putting on our own concerts, our approach to programming is both player and audience-led, and aims to ensure that we are representing diversity in its widest sense; pairing well-known pieces with lesser known works; promoting young, up and coming artists and conductors; and experimenting with new, experiential concert formats to make our work as accessible as possible for the audiences we wish to serve.

OUR LEADERSHIP

We are fortunate to have two Leaders within the orchestra – violinists Ruth Rogers and Simon Blendis. Both highly esteemed and well-regarded musicians in their own right, Ruth and Simon have served as Leaders at LMP since 2014 and 2015 respectively. Overall running of the orchestra sits with our Chief Executive Flynn Le Brocq alongside a committee of players, our management team and Conductor-in-Residence and Artistic Advisor Jonathan Bloxham.

Ensuring our leadership reflects diversity of thought as well as background has been a key, deliberate step that we've taken over the past few years, and continues to inform the way we view and define our success and progress.

OUR VALUES

Although we are passionate about our pursuit for artistic excellence, one remark that is often made of our team and orchestra is how friendly and welcoming we all are. This may seem a simple thing, but it's a trait we work hard to upkeep as it's important to us that everyone we work with feels valued and respected.

OUR IMPACT

We've been doing community and education work since 1989, and it has become an integral part of our identity as an organisation. As well as giving us the opportunity to reach into local communities, it has also opened the door for us to work on a number of varied and interesting projects, including projects with dementia sufferers, adults with learning disabilities, members of the homeless community and interdisciplinary projects with amateur arts groups.





If we want to see an illustration of how classical music brings a community together, LMP would be a good place to start.

- Jon Jacob

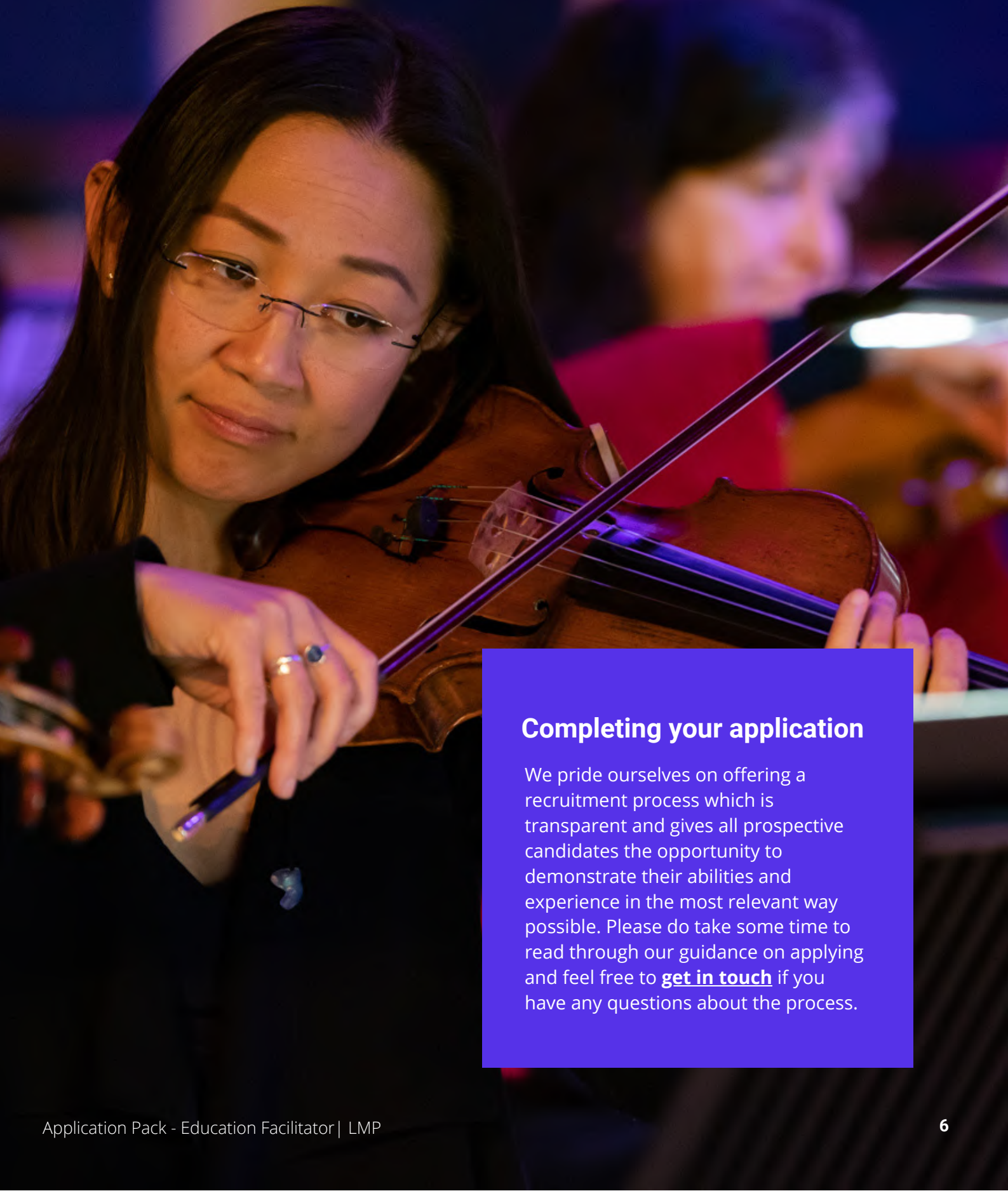


They possess an unfailing professionalism, artistry, and commitment to music.

- John Suchet



II. HOW TO APPLY



Completing your application

We pride ourselves on offering a recruitment process which is transparent and gives all prospective candidates the opportunity to demonstrate their abilities and experience in the most relevant way possible. Please do take some time to read through our guidance on applying and feel free to **get in touch** if you have any questions about the process.



As this is an open ended role there is no official closing date, however we would encourage you to submit your application as soon as possible.

It's really important to us that we build an inclusive and diverse organisation that reflects the rich cultural blend of the communities we serve. We recognise that diversity in the workplace brings a wealth of benefits to us as an organisation and our audiences, and strongly encourage applications from people of all ages, of Black, Asian, and ethnically diverse backgrounds, women, trans and non-binary candidates, LGBTQ+ candidates and those that are disabled.

If you have any access needs relevant to the application process, please get in touch with Artistic Projects Manager Sophie Haynes via email to sophie@lmp.org for a confidential conversation. Unfortunately, we are not in a position to sponsor work visas, therefore we can only consider applicants who already have the right to work and live in the UK.

THE APPLICATION PROCESS

To apply, please send a copy of your CV, plus answers to the following screening questions by email to sophie@lmp.org.

APPLICATION SCREENING QUESTIONS:

- ***What makes you a great fit for this role?***
(When answering this, please reference the person specification below)
- ***What do you think are the three most important considerations when facilitating education workshops, and why?***



MAIN PURPOSE OF THE ROLE

Reporting to the Artistic Projects Manager, Education Facilitators will provide on-the-day leadership for activities within LMP's education and outreach programmes, ensuring we provide high quality music education experiences for the children and young people we work with. Education Facilitators will also support with the gathering of insights and data required for reporting to funders.

STANDARD HOURS & WORKING PATTERN

As this is a freelance role, there is no minimum requirement in terms of working hours and working pattern. As this is a freelance role, there are no fixed hours as work will be dependent on demand from our partner organisations. Work opportunities will be given to facilitators on a first come, first serve basis according to availability, except where the requirements of the brief link to a specific area of expertise such as SEN.

SPECIFIC DUTIES AND RESPONSIBILITIES

Session Planning & Administration

- Creating session plans in line with project briefs.
- Working with the Artistic Projects Manager to plan content and repertoire which is relevant and appropriate to the participant group.
- Liaising with the Artistic Projects Manager and Orchestra Manager to ensure equipment and logistical arrangements have been made for all sessions.

Facilitation & Delivery

- Acting as the first point of contact for orchestral players, and partner contacts on the day of each session
- Supporting musicians with stage management and seating arrangements during sessions
- Where needed, helping to unpack and tidy music equipment, and ensuring its return to LMP's office
- Supporting the Artistic Project Manager and Artistic Projects Coordinator to maintain inventory of equipment and, where necessary, logging lost property

Monitoring & Evaluation

- Leading on team debriefs and coordination of learner feedback gathering
- Completing session reports in a timely manner

Safeguarding

- Working alongside the Head of Artistic Planning and Artistic Planning Coordinator to ensure compliance with all safeguarding arrangements for working with young people
- Where appropriate, reporting any safeguarding concerns to partner contacts and the Head of Artistic Planning

PERSON SPECIFICATION

This role will be perfect for you if:

- You're a trained musician
- You're passionate about widening participation in music and arts education
- You love working with children and young people, and supporting them to explore their artistic capabilities
- You're great at thinking on your feet, can adapt to unexpected challenges and have a generally calm approach
- You enjoy having lots of variety in your work

You'll definitely need:

- The ability to read music, and / or play an instrument
- Significant experience of teaching / training / facilitation, and working with children and young people
- Great relationship-building and communication skills as well as emotional intelligence and sensitivity
- A flair for creating and delivering engaging workshops and learning opportunities
- A good knowledge of classical music and orchestral repertoire
- The ability to read music
- An enthusiasm for the work of the London Mozart Players, arts, music and culture
- The ability to manage client relationships in a professional manner
- To be very organised, with a meticulous attention to detail
- A cool head, with the ability to work well under pressure
- To be highly proactive, good at anticipating needs and finding solutions to unexpected problems
- Up-to-date IT skills and confidence learning new software
- Excellent communication skills, both written and verbal
- The ability to work as part of a small, close-knit team

It would also be a bonus (but not essential) if you have:

- Previously worked for an orchestra in a similar role
- You have specific expertise in early years, SEN or care work
- A full UK driving licence (and use of a car)
- A personal connection to Croydon, Hastings or Sussex

**We look forward
to receiving your
application.**

London Mozart Players
Fairfield Halls
Park Lane
Croydon
CR9 1DG

Registered CIO No.: 290833
Register company No.: 8882717

